

GRIMES COUNTY EMERGENCY SERVICES DISTRICT #1

MINUTES OF REGULAR MEETING

December 16, 2021

1. President Akers called the meeting to order at 7:04 pm at Fire Station #1
 - a. Commissioners present: Bob Leiper, Alec Pointer, Kyle Braswell, Byron Kay, and Tim Akers
2. Invocation given by Braswell
3. Recognition of citizens: None
4. Open forum: None
5. Minutes of the November 18 meeting were not available for review and approval.
6. The Treasurer reported that the ESD had a balance of \$134,789.75 in the bank account as of 11/30/2021. There is one outstanding check for \$10,000.00 yielding a general ledger balance of 124,789.75. Motion to approve report by Braswell with second by Kay. Carried 5-0.
7. The IVFD presented a contract from Prime Bookkeeping Resources, LLC to provide bookkeeping services. The ESD commented that the contract seems to be one sided and that wording needs to be added to cover the needs of the IVFD.

The ESD commented that the IVFD must provide receipts for all expenditures. Invoices/receipts need to be entered into the drop box records for all expenditures. There needs to be a serious discussion within the IVFD to resolve financial reporting issues. This is an issue that the ESD has raised for years and was documented in the financial audit report. The IVFD needs to resolve the lack of receipts quickly to prevent future issues.
8. The IVFD president reported that they have 21 members with 5 inactive. They had 9 runs in November – 5 auto accidents, 2 medical, and 2 fires. The pancake breakfast had a great turnout yielding \$255, and people asked for it to be an annual event. The IVFD had their Christmas party and presented the first Firefighter of the Year Award to

Andrew Gust. The new IVFD Board was elected at the December business meeting. A team of firefighters is working on an IVFD patch design.

9. The ESD treasurer reviewed the following bills - \$902.50 to the Grimes County Appraisal District, \$462.50 for the 2 year security bond with the William Miller Agency, and a NTE of \$100 for the post office box due in January. Motion to approve be Akers and second by Braswell. Carried 5-0
10. Motion to adjourn at 7:50 by Braswell and second by Kay. Carried 5-0.

Respectfully Submitted,

Kyle Braswell

Vice President, Grimes County ESD #1